



# MARIANO MARCOS STATE UNIVERSITY

## Bids and Awards Committee

### INVITATION TO MAKE AN OFFER: Negotiated Procurement

2022-025

**THE PROJECT: College of Law Repair Works**  
**Number of Working Days:** 32 calendar days  
**ABC: P317,139.67**

1. The Mariano Marcos State University (MMSU), with offices at Quiling Sur, City of Batac, Ilocos Norte, invites the public to make an offer to furnish all labor, materials, tools and equipment necessary and proper for the implementation of the above Project as per approved designs, plans and drawings.
2. This process is in accordance with Section 53 of R.A. 9184, the Government Procurement reform Act and Section 53.9 of the Implementing Rules and Regulations where interested and qualified contractors are to submit proposals.
4. The offer must be in writing submitted at the address below not later than **5 days** together with the following documents:
  - a) The amount of the offer in writing duly signed by the person making the offer, indicated in numbers and figures.
  - b) The particulars of the offer as to labor, materials, tools, equipment and other work details.
  - c) Documents in support of the legal, technical and financial capability of the person making the offer, which documents shall be confirmed and verified (**3 copies**).
5. It is understood that any offer may be accepted or rejected, or the process invalidated, at any time prior to contract award, without liability to anyone.
6. Documents for this procurement may be secured from the MMSU BAC Secretariat at the address below or downloaded from the MMSU website or from the Philippine Government Electronic Procurement System (PhilGEPS) website.
7. For questions and inquiries, please write or email the University President, thru the BAC Chair, at the address indicated below.

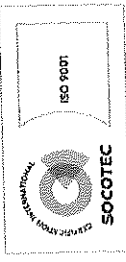
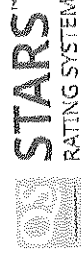
**Mariano Marcos State University**  
 Quiling Sur, City of Batac  
[www.mmsu.edu.ph](http://www.mmsu.edu.ph)

September 16, 2022

**NATHANIEL R. ALIBUYOG**  
 BAC CHAIR

Received: \_\_\_\_\_ Received: \_\_\_\_\_ Received: \_\_\_\_\_

Rm105 FEM Hall, MMSU, #16S Quiling Sur, City of Batac, Ilocos Norte  
 [bac@mmsu.edu.ph](mailto:bac@mmsu.edu.ph) ☎ (077) 600-0459 [www.mmsu.edu.ph](http://www.mmsu.edu.ph)



Republic of the Philippines  
MARIANO MARCOS STATE UNIVERSITY  
Batac, Ilocos Norte

**PROJECT INFORMATION DOCUMENT**

**Project Title** : College of Law – Repair Works  
**Project Location** : MMSU-COL, Batac Campus, City of Batac, Ilocos Norte

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The project calls for the furnishing of all materials, labor, tools and equipment needed for the repair of assorted works at MMSU-COL Building, City of Batac, Ilocos Norte. The said project shall be done in strict conformity with the designs, plans, drawings and other details, as well as the specifications, this Project Information Document and other related contract documents prepared and approved for this project.

It also calls for the employment of men power with the appropriate skills and expertise to undertake the specific items of work and to enable the contractor to produce and deliver to the satisfaction of the owner the needed services and output required of this undertaking. In addition, the Contractor shall have adequate and readily available construction tools and equipment to be utilized during the construction activities of the project. It is also a must as it is necessary that the Contractor shall have regularly at the site a qualified project Engineer to administer strictly the implementation of the project, including maintaining a log book of construction activities, as well as receiving authorized University Officials and Inspectors.

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**General Instructions**

Specifically, the project covers the repair of COL Building. The contractor shall ensure that the construction activities shall not interfere, obstruct and disturb any on-going operation of the other areas and facilities of the campus and the adjoining road; hence, the contractor shall construct a temporary security or peripheral fence to enclose and isolate the working area from the other facilities of the campus. In addition, the Contractor shall be required to provide its own water and power supply system needed in the proper execution of the various works for the duration of the contract.

The lot where the proposed project will be put up has existing small concrete structures housing equipment for water supply and for power supply. All of these dismantled and throwaway materials shall be disposed of properly in a designated place; however, all dismantled and removed materials from the building that are still in good condition or can be re-used shall be turned over to the University. Other existing water and power lines, as well as other service utilities within the area of construction which will hinder construction works shall be relocated; however, said relocation shall be done only after proper consultation with those in-charge of the affected utilities in the University.

The prospective bidders shall submit a bid proposal for the above-mentioned project with the following scope of works:

1. **Termite Pest Control.** Excavation of 6" wide x 12" deep soil portion along the periphery of the building and bore 3/8" Ø holes, 12" apart to concrete portion along the periphery of the building. Pour/Inject chemicals to saturation point then cover/patch the excavated/bored ground or concrete with soil and concrete. Application of termiticidal chemical to heavily infested part up to saturation point. All wood panels, jambs, ceiling nailers, wooden partition walls and other wooden materials as well as concrete flooring and walls must also be treated. This work shall be done on the canteen building.

2. **Frames (Jambs, Sills, Head, Transoms and Mullions).** The installation of new jambs will need the removal of the old ones as part of this work. The installation of jambs must be done correctly and in accordance with the door's approved design.
3. **Wooden Panel Door.** This works includes the fabrication, delivery and installation within the conformity in the approved plans and designs. The contractor must submit sample of design to be approved by the end user.
4. **Corrugated Metal Roofing.** This covers both the replacement of old roofing sheets and their removal. Prior to installation or purchase, the contractor is advised to present a sample of the roofing sheet for PPDO clearance. The installation of every fastener must be secured by the contractor. If there are any leaks, the contractor and PPDO representative must inspect the roof.

#### **SUPPLEMENTARY PROVISIONS**

All other items or scope of works not mentioned in this document but shown and/or indicated in the plans, drawings and specifications, except where it is specifically mentioned as "to be provided by others", the contractor shall likewise furnish all materials, labor and equipment necessary to complete the same.

In case that a conflict arises in specifications and quality of materials, installation procedure and in the plans and drawings as well as in the other contract documents before and during the implementation stage, the same should be referred to the end-user for proper resolution of the said conflict.

Where the above mentioned items or scope of works require the approval of the quality and design of the materials to be used or their testing before they are installed, embedded in concrete or enclosed with specified covering materials, the contractor shall secure from the University clearance or permission related hereto.


After all the works have been completed, the surrounding immediate areas affected in the execution of the project shall be cleaned and cleared of all excess materials and debris, temporary structures, facilities and utilities used during the construction period. All spillages and scattered caused by the painting works, grouts, adhesives, as well as markings and signage shall likewise be removed to the full satisfaction of the Owner.

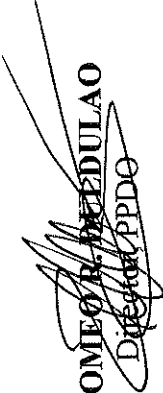
- A. Time is a very important factor in the implementation of this project and as such, all works indicated in the plans, specifications and in this document shall be fully completed within **THIRTY-TWO (32) Calendar days** from receipt of the Notice to Proceed.
- B. The Approved Budget for the Project to be bid is **Three Hundred Seventeen Thousand One Hundred Thirty-Nine and 67/100 Pesos (Php.) 317,139.67**

Prepared by:

  
**PHILIP D. PADRE**  
Engineer I, C.E.

Checked by:

  
**AIDA V. CABANG**  
Architect IV, Chief Infra Planning

  
**ROMEO R. MEDULAO**  
Director PPDO



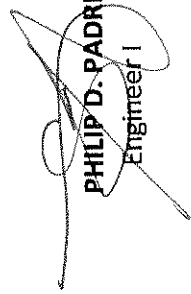
Republic of the Philippines  
**MARIANO MARCOS STATE UNIVERSITY**  
 City of Batac, 2906, Ilocos Norte

### SPECIFICATION

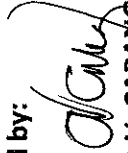
**Project Title:** College of Law - Repair Works  
**Project Location:** MIMSU, City of Batac, Ilocos Norte

ITEM NO.	DESCRIPTION
C.1	<u>Termite Pest Control</u> Termite Pest Control
C.6	<u>Frames (Jambs, Sills, Head, Transoms and Mullions)</u> Jambs, Sill, Head, Transoms and Mullions
C.12	<u>Wooden Panel Door</u> Wooden Panel Door
1013(1)	<u>Corrugated Metal Roofing</u> Corrugated Roofing Sheet

**Prepared By:**

  
**PHILIP D. PADRE**  
 Engineer I

**Checked by:**

  
**AIDA V. CABANG**  
 Architect IV, Chief Planning

**Recommending Approval:**

  
**ROMEO R. DUEDULAO**  
 Director, PPDO

Republic of the Philippines  
MARIANO MARCOS STATE UNIVERSITY  
PHYSICAL PLANNING AND DEVELOPMENT OFFICE  
City of Batac, 2906, Ilocos Norte

**C01 . Building - Repair Works**  
(MMSU Batac Campus, City of Batac, Ilocos Norte)

BILL OF QUANTITIES			
Item No.	Description	Quantity	Unit
C.1	Termite Pest Control	25.00	Sq.m.
C.6	Frames (Jambs, Sills, Head, Transom and Mullions)	50.86	Bd.ft.
C.12	Wooden Panel Door	6.30	Sq.m.
1013(1)	Corrugated Metal Roofing	481.00	Sq.m.

**College of Law - Repair Works**  
(MMSU-Batac Campus, City of Batac, Ilocos Norte)

**DETAILED UNIT PRICE ANALYSIS (DUPA)**

Item No./ Description : C.1 Termite Pest Control  
 Unit of Measurement : sq.m.  
 Output per hour :

A.	Designation	No. of Person/s	No. of Hour/s	Hourly Rate	Amount (Php)
<b>Sub - Total for A</b>					
B.	Name and Capacity	No. of Unit/s	No. of Hour/s	Hourly Rate	Amount (Php)
	<b>Equipment</b> <i>Minor Tools (10% of Labor Cost)</i>				
<b>Sub - Total for B</b>					
C.	Total (A + B)				
D.	Output per Hour = 0.000 sq.m.				
E.	Direct Unit Cost (C ÷ D)				
F.	Name and Specification	Unit	Quantity	Unit Cost	Amount (Php)
	<b>Materials</b> Termite Pest Control	sq.m.			
<b>Sub - Total for F</b>					
G.	Direct Unit Cost (E + F)				
H.	Overhead, Contingencies & Miscellaneous (OCM) Expenses				
I.	Contractors Profit (CP)				
J.	Value Added Tax (VAT)				
K.	Total Unit Cost				

of G  
of G  
of (G + H + I)  
(G + H + I + J)

**College of Law - Repair Works**  
(MMSU-Batac Campus, City of Batac, Ilocos Norte)

**DETAILED UNIT PRICE ANALYSIS (DUPA)**

Item No./ Description : C.6 Frames (Jambs, Sills, Head, Transoms and Mullions)  
 Unit of Measurement : bd.ft  
 Output per hour :

Designation	No. of Person/s	No. of Hour/s	Hourly Rate	Amount (Php)
<b>A. Labor</b>				
<b>Sub - Total for A</b>				
<b>B. Equipment</b> <i>Minor Tools (10% of Labor Cost)</i>	No. of Unit/s	No. of Hour/s	Hourly Rate	Amount (Php)
<b>Sub - Total for B</b>				
<b>C. Total (A + B)</b>				
<b>D. Output per Hour = 0.000 bd.ft</b>				
<b>E. Direct Unit Cost (C ÷ D)</b>				
Name and Specification	Unit	Quantity	Unit Cost	Amount (Php)
<b>F. Materials</b> Jambs, Sill, Head, Transoms and Mullions <i>Consumables (5% of Materials Cost)</i>	bd.ft			
<b>Sub - Total for F</b>				
<b>G. Direct Unit Cost (E + F)</b>				
<b>H. Overhead, Contingencies &amp; Miscellaneous (OCM) Expenses</b> of G				
<b>I. Contractors Profit (CP)</b> of G				
<b>J. Value Added Tax (VAT)</b> of (G + H + I)				
<b>K. Total Unit Cost</b> [(G + H + I) + J]				



**College of Law - Repair Works**  
(MMSU-Batac Campus, City of Batac, Ilocos Norte)

**DETAILED UNIT PRICE ANALYSIS (DUPA)**

Item No./ Description : C.12 Wooden Panel Door  
 Unit of Measurement : m<sup>2</sup>  
 Output per hour :

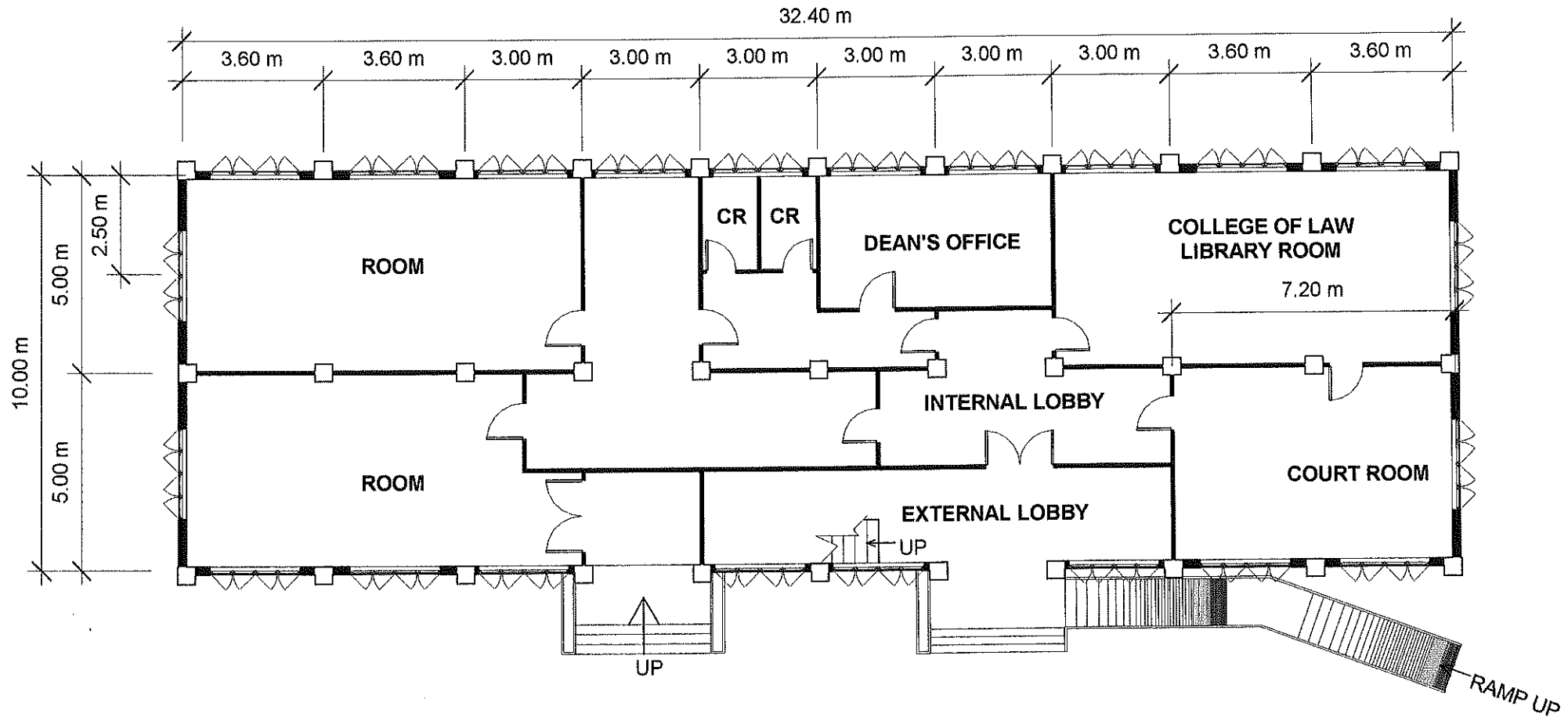
	Designation	No. of Person/s	No. of Hour/s	Hourly Rate	Amount (Php)
<b>A. Labor</b>					
	<b>Sub - Total for A</b>				
<b>B. Equipment</b>	Name and Capacity	No. of Unit/s	No. of Hour/s	Hourly Rate	Amount (Php)
	<i>Minor Tools (10% of Labor Cost)</i>				
	<b>Sub - Total for B</b>				
<b>C. Total (A + B)</b>					
<b>D. Output per Hour</b>	=	0.000	m <sup>2</sup>		
<b>E. Direct Unit Cost (C + D)</b>					
<b>F. Materials</b>	Name and Specification	Unit	Quantity	Unit Cost	Amount (Php)
	Wooden Panel Door	m <sup>2</sup>			
	<b>Sub - Total for F</b>				
<b>G. Direct Unit Cost (E + F)</b>					
<b>H. Overhead, Contingencies &amp; Miscellaneous (OCM) Expenses</b>					of G
<b>L. Contractors Profit (CP)</b>					of G
<b>J. Value Added Tax (VAT)</b>					of (G + H + L)
<b>K. Total Unit Cost</b>					(G + H + L + J)

**College of Law - Repair Works**  
(MMSU-Batac Campus, City of Batac, Ilocos Norte)

**DETAILED UNIT PRICE ANALYSIS (DUPA)**

Item No./ Description : 1013(1) Corrugated Metal Roofing  
 Unit of Measurement : m<sup>2</sup>  
 Output per hour :

A.	Designation	No. of Person/s	No. of Hour/s	Hourly Rate	Amount (Php)
	<b>Sub - Total for A</b>				
B.	Name and Capacity	No. of Unit/s	No. of Hour/s	Hourly Rate	Amount (Php)
	<b>Equipment</b> <i>Minor Tools (10% of Labor Cost)</i>				
	<b>Sub - Total for B</b>				
C.	Total (A + B)				
D.	Output per Hour = 0.000 m <sup>2</sup>				
E.	Direct Unit Cost (C ÷ D)				
F.	Name and Specification	Unit	Quantity	Unit Cost	Amount (Php)
	<b>Materials</b> Corrugated Roofing Sheet Tek screw/1-bolt with washer <i>Consumables (3% of Materials Cost)</i>	m <sup>2</sup> pc			
	<b>Sub - Total for F</b>				
G.	Direct Unit Cost (E + F)				
H.	Overhead, Contingencies & Miscellaneous (OCM) Expenses _____ of G				
I.	Contractors Profit (CP) _____ of G				
J.	Value Added Tax (VAT) _____ of (G + H + I)				
K.	Total Unit Cost _____ (G + H + I + J)				





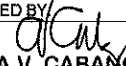

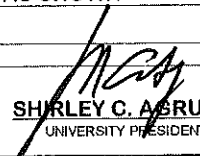
**SCOPE OF WORKS:**

- 1.) APPLICATION OF TERMITE CONTROL IN THE BUILDING.
- 2.) REPLACEMENT OF DOOR & JAMBS FOR DILAPIDATED DOORS.
- 3.) REPLACEMENT OF CORRUGATED G.I. ROOFING.

(OCCULAR INSPECTION IS ADVISED.)

## MANGASEP HALL/ COLLEGE OF LAW GROUND FLOOR PLAN

SCALE: 1:150m

	DRAWN BY:  <b>ARIEL ART B. ADAJAR</b> <small>APPRENTICE</small>	PROJECT TITLE: <p style="text-align: center;"><b>COLLEGE OF LAW - REPAIR WORKS</b></p>	CONFORME: <p style="text-align: center;"><b>BRIAN JAY CORPUZ</b>  <small>DEAN, C.O.L.</small></p>	SHEET CONTENT: <p style="text-align: center;">AS SHOWN</p>	SHEET NO.:
	CHECKED/REVIEWED BY:  <b>AIDA V. CABANG</b> <small>ARCHITECT IV, CHIEF PHYSICAL PLANNING SECTION</small>	LOCATION: <p style="text-align: center;"><b>MMSU-CITY OF BATAC, ILOCOS NORTE</b></p>	RECOMMENDING APPROVAL:  <b>ROMEO R. DILIBULAO</b> <small>DEPUTY CHIEF PHYSICAL PLANNING SECTION</small>	APPROVED BY:  <b>SHIRLEY C. ABRUPIS</b> <small>UNIVERSITY PRESIDENT</small>	